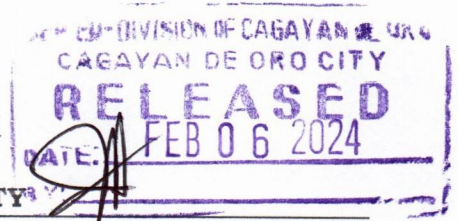




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

05 January 2024

OFFICE MEMORANDUM

No. 28 s.2024

WORKSHOP ON THE FINALIZATION AND PRESENTATION OF THE
CONSOLIDATED PROPOSED BUDGET (TIER 1 & TIER 2)

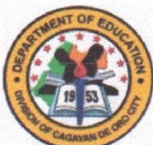
TO: RODEL S. MEGOLLAS
Planning Officer III

1. In consonance with **Regional Memorandum No. 46, s.2024**, the field is hereby informed that the Workshop on the Finalization of the Consolidated Proposed Budget (Tier 1 and Tier 2) is scheduled on February 6-8, 2024 at the New Dawn Hotel, Velez St., Cagayan de Oro City.
2. In adherence to the Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all concerned regardless of age, gender and sexual orientation, disability, religion, and ethnicity.
3. Immediate compliance with this Memorandum is desired.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: RM 046, 067, s. 2024
To be indicated in the Perpetual Index
under the following subjects:
WORKSHOP FINALIZATION BP2025

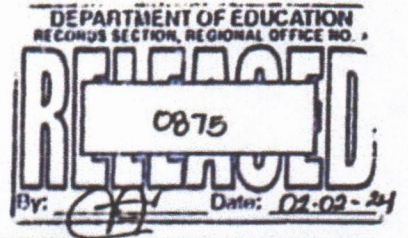
RSM/P & RS



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Mobile No: +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)
Email Address: cagayandero.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



January 31, 2024


REGIONAL MEMORANDUM

No. 087, s. 2024

CHANGES IN RM NO. 046, S. 2024
(PREPARATION OF THE 2025 PROPOSED BUDGET)

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Regarding **Regional Memorandum No. 046, s. 2024** titled **Preparation of the 2025 Proposed Budget**, the Workshop on the Finalization of the Consolidated Proposed Budget (Tier 1 and Tier 2) is scheduled for **February 6-8**. The Office will announce the venue through a separate memorandum.
2. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

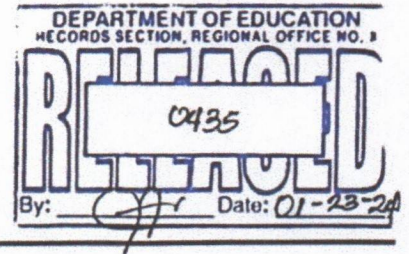
To be indicated in the Perpetual Index
under the following subject:

WORKSHOP

PPRD/anne



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



January 23, 2024

REGIONAL MEMORANDUM
No. 040, s. 2024

PREPARATION OF THE 2025 PROPOSED BUDGET

To: Assistant Regional Director
Schools Division Superintendents
Assistant Schools Division Superintendents
RO Chiefs
CID and SGOD Chiefs
All Others Concerned

1. Regarding the 2025 Proposed Budget, all Schools Division Offices (SDOs) shall start their initial preparations.
2. **The program holders and the planning and finance units of the SDOs shall include only the implementation-ready programs.**
3. The templates for preparing the proposals can be accessed at <https://bit.ly/2025budgetproposal>.
4. After conducting their two-day workshops on the preparation of the proposed budget, all SDOs shall upload their 2025 Proposed Budget via <https://bit.ly/2025budgetproposalsubmission>.
5. For any queries and clarifications, please contact Rodolfo R. Bayeta Jr., Planning Officer III, at 0917-677-1875 or Minerva P. Gabule, Administrative Officer V, at 0917-328-8534.
6. This Office directs the immediate and wide dissemination of this Memorandum.

[Signature]
DR. ARTURO B. BAYOCOT, CESO III
Regional Director

To be indicated in the Perpetual Index
under the following subject:

BUDGET

PPRD/allan



Address: DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City
Telephone No: (088) 881-3137
Email: region10@deped.gov.ph
Website: r10.deped.gov.ph

PREPARATION OF THE 2025 PROPOSED BUDGET

INDICATIVE SCHEDULE OF ACTIVITIES

Schedule	Activities	Participants
January 26, 2024	Virtual Orientation on the Preparation of the 2024 Proposed Budget	<p>Regional Office: All Regional Chiefs, Engineer, GAD Focal Person, Budget Officer, Supervising Administrative Officer, Accountant II, Administrative Division-Administrative Officer IV</p> <p>Schools Division Office: All Division Chiefs, Division Engineer, Division GAD Focal Person, Budget Officer, Division Accountant, Division Planning Officer, Secondary IUs Book, HRMO II- Personnel</p>
On or before February 1-2, 2024	Division Workshop on the Preparation of the 2025 Proposed Budget (Tier 1 & Tier 2)	All Division Chiefs, Division Engineer, Division GAD Focal Person, Budget Officer, Division Accountant, Division Planning Officer, Program Holders
February 5 & 6, 2024 (Cluster 1) Bukidnon, Malaybalay City, Valencia City, Cagayan de Oro City, Camiguin Lanao del Norte, and Iligan City	Regional Cluster Workshop on the Finalization of the 2024 Proposed Budget (Tier 1)	<p>Regional Office: Finance Division Chief, Budget Officer, Budget Officer, Supervising Administrative Officer, Accountant II</p>

Schedule	Activities	Participants
February 7-8, 2024 (Cluster 2) Misamis Oriental, Gingoog City, El Salvador City, Misamis Occidental, Oroquieta City, Tangub City, and Ozamiz City		Schools Division Office: Budget Officer, Division Accountant, HRMO II-Personnel
February 7 to 9, 2024	Workshop on the Finalization of the Consolidated Proposed Budget (Tier 1& Tier 2)	Regional Office: PPRD Chief, Planning Officer Schools Division Office: Planning Officers
February 9, 2024	Submission of the Final Budget Proposal to the Regional Office	Schools Division Office: Planning Officers
February 13, 2024	Prework of the Regional Office for the Presentation of the Schools division Office on the 2024 Proposed Budget	Regional Office: All Chiefs, Program Holders, Panelists
February 15, 2024	Presentation of the Schools Division Offices of the 2025 Proposed Budget to the Regional Office	Regional Office: All Chiefs, Engineer, GAD Focal Person, Budget Officer, Supervising Administrative Office, Accountant II, Planning Officer Schools Division Office: Schools Division Superintendents, assistant Schools Division Superintendents, All Chiefs, Engineers, GAD Focal Person, Budget Officer, Accountant, Planning Officers

Schedule	Activities	Participants
February 16, 2024	Final Consolidation of the 2025 Proposed Budget	<p>Regional Office: Finance Division Chief, Policy, Planning & Research Division Chief, Education Support Services Division Chief, Regional Planning Officer, Regional Engineer</p> <p>Schools Division Office: Gingog City Division Planning Officer</p>
February 22, 2024	SDC Meeting with FY 2024 Budget Presentation	<p>Regional Office: Regional Director, Finance Division Chief, Policy, Planning & Research Division Chief, Curriculum & Learning Management Division Chief, Education Support Services Division Chief, Regional Planning Officer, Regional Engineer</p>
March 8, 2024	RDC-X Advisory Committee with Budget Presentation	<p>Regional Office: Regional Director, Finance Division Chief, Policy, Planning & Research Division Chief, Curriculum & Learning Management Division Chief, Education Support Services Division Chief, Regional Planning Officer, Regional Engineer</p>
March 15, 2023	RDC-X Meeting	<p>Regional Office: Regional Director</p>